

	EMP NO	Social Security No.	W-2	First Name (14 characters)	M.I.	Last Name (20 characters)	Address (25 characters)	City (15 characters)	State	Zip
A										
B										
C										
D										
E										
F										
G										

ENTER THE EMPLOYEE NUMBER IN BOTH THE TOP AND BOTTOM SECTIONS.
W-2 BOX (ABOVE): ENTER "X" IF A MID-YEAR W-2 WANTED FOR THIS EMPLOYEE
BOX 77 (BELOW): ENTER "P" EMPLOYEE IS COVERED BY A QUALIFIED PENSION PLAN
WAGE CODE
F = EMPLOYEE ADDR IS OUTSIDE USA

	EMP NO	Wages	Fed W/H	State W/H	F.I.C.A. (OASDI 4.2%)	F.I.C.A. (HI 1.45%)	Calif. S.D.I.	Tips	Meals/Lodg	77	78 F	79 S	80	Net Payroll
A	TPQ ▶													
B	TPQ ▶													
C	TPQ ▶													
D	TPQ ▶													
E	TPQ ▶													
F	TPQ ▶													
G	TPQ ▶													

FEDERAL Wage Codes - Box 78-Complete only if one of the following applies:

1 = Exempt from FICA & FUTA	4 = 941 Employee of Farmer
2 = Exempt from FUTA, subject to FICA	5 = Household Employee
3 = Exempt from FICA, subject to FUTA	6 = Household Employee exempt from FUTA

CALIF Employers - Box 79-Complete only if one of the following applies:

<u>CA Employees:</u>	W = Subject to PIT only	Out of State:
	P = W/H for 1099R recipient	N = Out of state
	J = Subject SDI, exempt SUI	X = Out of state (SUI exempt)
	R = Religious exempt SDI, Subj SUI	
	C = Sole stockholder exempt SDI, Subj SUI	

Non-CALIF Employers - (Box 79 codes)

E = SUI Exempt
N = Out of state
X = Out of state (SUI exempt)